

साऊथ ईस्टर्न कोलफील्ड्स लिमिटेड  
**SOUTH EASTERN COALFIELDS LIMITED**

(A Subsidiary of Coal India Ltd)  
"A MINI RATNA COMPANY"

Regd. Office: Seepat Road, BILASPUR (CG): 495 006



अधिकारी स्थापना विभाग

EXECUTIVE ESTABLISHMENT DEPARTMENT

gmhr.ee.secl@coalindia.in

07752 - 246336

Ref: SECL/BSP/EE/Notification/Sr.Advisor (Forest)/2025/6115

Date: 20.11.2025

**NOTIFICATION FOR ENGAGEMENT OF FULL-TIME SENIOR ADVISOR (FOREST) IN SECL, ON A FIXED TENURE BASIS AS PER CIL'S POLICY FOR AVAILING THE SERVICES OF RETIRED CMDs/DIRECTORS/SENIOR LEVEL EXECUTIVES ,etc. AS FULL-TIME/PART-TIME ADVISORS.**

South Eastern Coalfields Limited (A Subsidiary of Coal India Limited) invites applications for engagement of One Full Time Sr. Advisor (Forest) from retired Board level Directors or equivalent from CIL & its subsidiaries/PSUs/autonomous organizations of Central/State governments/members of National Level professional institution on fixed tenure basis for an initial period of two years which can be extended further subject to requirement and satisfactory performance as per the CIL's Policy for availing the services of retired CMDs /Directors/ Sr. Level Executives etc as full time/part time Advisors' as amended from time to time. **VRS optees will not be considered.**

The eligibility criteria, terms of engagement, pay & allowances, other benefits are mentioned below.

| Sl.NO. | Name of Post                      | FULL TIME SENIOR ADVISOR (Forest)                                                                                                                                                                                                                                                                                                                                                                                  |
|--------|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.     | No.of Post                        | 1 (One)                                                                                                                                                                                                                                                                                                                                                                                                            |
| 2.     | Nature of work                    | The incumbent will function as Full Time Sr. Advisor (Forest). His services will be utilized for liaison with the State Forest Department/State Government/MoEF&CC/NGT etc. in matters related to Forest land clearance. Assistance/advice to CMD/Directors/CVO /GMs/HODs as per requirement on day-to-day basis. He shall also be responsible for any other jobs that are assigned to him/her as per requirement. |
| 3.     | Qualification                     | Graduate in any discipline.                                                                                                                                                                                                                                                                                                                                                                                        |
| 4.     | Experience                        | Minimum 5 years relevant work experience in field/stream of Forest land diversion process gained in CIL & its subsidiaries /PSUs/autonomous organizations of Central/State governments (Forest Deptt.).                                                                                                                                                                                                            |
| 5.     | Maximum age limit for eligibility | Applicants should be more than 60 years but not more than 65 years during the contract period.                                                                                                                                                                                                                                                                                                                     |

| 6.                       | Consolidated Honorarium and other benefit | <p><b>(i) Consolidated Monthly Compensation/Honorarium</b></p> <table><tr><th>Grade of Retd. Executive</th><th>Compensation/Honorarium (Rs)</th></tr><tr><td>CMD (Sch A)</td><td>2,00,000/- p.m.</td></tr><tr><td>Director (Sch A)</td><td>1,80,000/- p.m.</td></tr><tr><td>CMD (Sch B)</td><td>1,80,000/- p.m.</td></tr><tr><td>Director (Sch B)</td><td>1,60,000/- p.m.</td></tr></table> <p><b>(ii) Accommodation facility:</b> Suitable Company's accommodation shall be provided on availability. However, if Company's accommodation is not available, a consolidated amount will be paid @ 9% of consolidated pay. In the event of Company's accommodation, the house rent as applicable to Executives on roll will be recovered.</p> <p><b>(iii) Conveyance charges:</b> Company shall provide conveyance for full time Advisor's as per availability. However, where conveyance is not provided, they shall be eligible for 5% of consolidated pay per month as conveyance charges.</p> <p><b>(iv)</b> Reimbursement for the use of mobile telephones based on the actual bills or Rs. 1000/- p.m., whichever is less.</p> <p><b>(v)</b> Medical, leave and TA/DA shall be governed as per CIL's Policy for availing the services.....as full time/part time Advisors.</p> | Grade of Retd. Executive | Compensation/Honorarium (Rs) | CMD (Sch A) | 2,00,000/- p.m. | Director (Sch A) | 1,80,000/- p.m. | CMD (Sch B) | 1,80,000/- p.m. | Director (Sch B) | 1,60,000/- p.m. |
|--------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------------------------|-------------|-----------------|------------------|-----------------|-------------|-----------------|------------------|-----------------|
| Grade of Retd. Executive | Compensation/Honorarium (Rs)              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                          |                              |             |                 |                  |                 |             |                 |                  |                 |
| CMD (Sch A)              | 2,00,000/- p.m.                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                          |                              |             |                 |                  |                 |             |                 |                  |                 |
| Director (Sch A)         | 1,80,000/- p.m.                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                          |                              |             |                 |                  |                 |             |                 |                  |                 |
| CMD (Sch B)              | 1,80,000/- p.m.                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                          |                              |             |                 |                  |                 |             |                 |                  |                 |
| Director (Sch B)         | 1,60,000/- p.m.                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                          |                              |             |                 |                  |                 |             |                 |                  |                 |
| 7.                       | Terms & Conditions                        | <p>(i) The selected Sr. Advisor (Forest) would be stationed at SECL/HQ or as per the requirement of the Company.</p> <p>(ii) The engagement of Sr.Advisor shall be subject to Medical fitness to be certified by Company Medical Officer.</p> <p>(iii) Notice period for termination of Contract – One month's notice or consolidated honorarium from either side.</p> <p>(iv) The Sr.Advisor has to maintain the integrity and secrecy of the Companies business and shall not engage himself/herself with any other business during his/her tenure as Advisor. He shall perform the duties efficiently, diligently and shall devote his whole time to the company. He/she shall honestly and faithfully serve the Company during the period of engagement.</p> <p>(v) Tax – In case of payment of GST is required, the same shall be reimbursed on production of proof of such payment.</p> <p>(vi) Other terms &amp; conditions as per CIL's Policy in vogue.</p>                                                                                                                                                                                                                                                                                                                |                          |                              |             |                 |                  |                 |             |                 |                  |                 |

Cut off date for eligibility is 20.11.2025

The Application Form can be downloaded from SECL website [www.secl-cil.in](http://www.secl-cil.in) under the caption "Career". Interested candidates fulfilling the above criteria may submit their resume along with following (self-attested) documents: -

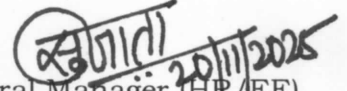


1. Proof of Age (Matriculation Certificate).
2. Retirement/Superannuation Notice.
3. Certificates of Qualification
4. Details of work Experience.

These documents along with duly filled and signed application format should reach to the "Office of The General Manager (HR), Executive Establishment Department, South Eastern Coalfields Limited, Seepat Road, Bilaspur, Chhattisgarh, Pin: 495006, latest by **05.12.2025 by 5.00 PM** by Registered Post/Speed Post/email in email id - [gmhr.ee.secl@coalindia.in](mailto:gmhr.ee.secl@coalindia.in) .

Following important points may also be noted:

- (i) Application received after 05.12.2025 by 5:00 PM will not be considered and the company will not be responsible for any postal delay/loss in transit in submission of application within specified time. Incomplete applications will not be considered.
- (ii) Any modification/amendments, if any, in this notification will be given in SECL website only.
- (iii) All correspondence with the candidates shall be made at his/her address/email ID as given in the application. However, important information will also be available on SECL website.
- (iv) SECL reserves the right to shortlist candidates for interview/selection process. Selection will be done on the basis of performance in the interview.
- (v) No TA/DA will be paid to any candidate for appearing in interview/selection process.
- (vi) The decision of SECL Management in the matter will be final and binding upon all.

  
General Manager (HR/EE)  
SECL HQ., Bilaspur

Distribution :

1. TS to CMD, SECL, Bilaspur.
2. TS to D(T/O)/D(T/P&P)/D(HR)/ D(F), SECL.
3. GM (HR)/ HOD Policy Cell, CIL
4. GM(HR/EE)/HOD(HR/EE), CIL/MCL/NCL/ECL/BCCL/CCL/WCL/CMPDIL  
... For wide circulation in their Subsidiary Company & for uploading the notification on their official websites.
5. All HODs, SECL HQs.
6. All GMs, Areas, SECL.
7. HOD(Systems), SECL ... with a request to upload on SECL website.
8. All Notice Boards, SECL HQ.

Copy for kind information to :

Director (T/O)/ Director (HR)/ Director (Finance)/Director (T/P&P), SECL

**APPLICATION FORMAT**

For the Post of Sr. Advisor (Forest), in South Eastern Coalfields Limited

1. Ref. No. & Date of Notification:

2) Name (in Block Letter) :

3) Father/Spouse's Name :

4) Date of Birth :

5) Present Address for communication:

6) Contact No.

a) Telephone :

b) Mobile :

c) E-Mail ID :

7) Permanent Address :

8) Caste (Gen/SC/ST/OBC):

9) Date of superannuation :

10) Educational Qualification :

11) Experience: Details in chronological manner as prescribed (**enclose the relevant documents**):

| Name of the Org./ Dept. from where retired | Post held/EIS No. | Grade | Pay Scale | Basic Pay with grade pay (where applicable) | Discipline | Period | Remarks |
|--------------------------------------------|-------------------|-------|-----------|---------------------------------------------|------------|--------|---------|
|                                            |                   |       |           |                                             |            |        |         |

12) Special Achievement (if any) :

13) Details of any Departmental/Vigilance Case or Court Case (if any):

14) Superannuation Notice No. & Date (Enclose documents):

15) Any other information

SELF  
ATTESTED  
PHOTO

(Name & Signature of the candidate)

Date:

Place:

List of enclosures: